

MINUTES OF THE COMMON COUNCIL RETREAT
January 20 & 22, 2014

DRAFT

A retreat of the Winchester Common Council was held on Monday, January 20, 2014, at the Timbrook Public Safety Building located at 231 East Piccadilly Street. President John Willingham called the meeting to order at 5:44 p.m.

PRESENT: President John Willingham; Councilor Jeff Buettner, Evan Clark, John Hill, and John Tagnesi; Vice-Mayor Les Veach; Mayor Elizabeth Minor; Vice-President Milt McInturff (8)
ABSENT: Councilor Ben Weber (1)

2.0 Items for Discussion

2.1 2013-2014 Strategic Plan

Lyle Sumek of Lyle Sumek Associates, Inc. reviewed the action plans and time deadlines set by staff for each action item under the four goals set by Council. Council prioritized the action items for each of the policy agendas and management agendas in top, high, and moderate order. (listed below in no particular order)

Policy Agenda 2014-2015

Top Priority

1. Meadow Branch Avenue: Development
2. Conference Center: Development
3. Enterprise Zone: Next Steps
4. John Kerr Elementary School
5. City Gateway Beautification Project
6. Public Safety Communications System

High Priority

1. Retail Attraction Study
2. Patsy Cline Economic Strategy Development
3. Storm Water Management Policy and Utility
4. North End Redevelopment Strategy and Action Plan
5. Incentives for City/School Employees
6. Historic Old Town Gateway Enhancements
7. Housing Stock Condition Assessment
8. Community Events Policy

Moderate Priority

1. Zero Pak Redevelopment

2. Beer/Wine at War Memorial Building/Amphitheater
3. Comprehensive Parking Strategy (Residential, Credit Card, Self Sufficiency)

Management Agenda 2014-2015

Top Priority

1. EDA Staffing
2. Comprehensive Municipal Facilities Historic Building Plan
3. Succession Planning: Development
4. City-Schools Service Consolidations
5. Events Coordinator and Policy
6. Federal Mogul Reuse

High Priority

1. City Relations with Businesses: Action Plan
2. Parks and Recreation Needs Assessment
3. National Historic District: Expansion
4. Mc Cormac Amphitheater Development
5. Douglas Learning Center
6. Substance Abuse/Mental Health
7. Human Resource Policy and Procedures

3.0 EXECUTIVE SESSION

3.1 MOTION TO CONVENE IN EXECUTIVE SESSION PURSUANT TO §2.2-3711(A)(1) OF THE CODE OF VIRGINIA FOR THE PURPOSE OF DISCUSSION AND CONSIDERATION OF INFORMATION REGARDING THE SUBJECT OF THE EMPLOYMENT, ASSIGNMENT, APPOINTMENT, AND PERFORMANCE OF SPECIFIC PUBLIC OFFICERS APPOINTEES, AND EMPLOYEES OF THE CITY OF WINCHESTER INCLUDING THE APPOINTMENT OF OR PROSPECTIVE APPOINTMENT OF MEMBERS TO CERTAIN BOARDS AND COMMISSIONS

President Willingham stated he would entertain a motion to add legal counsel to the executive session. *The motion was made by Vice-Mayor Veach, seconded by Vice-President McInturff, then approved 8/o.*

Vice-President McInturff moved to convene into executive session at 8:08 p.m. *The motion was seconded by Councilor Tagnesi then approved 8/o.*

Vice-President McInturff moved to reconvene in open session at 9:27 p.m. *The motion was seconded by Councilor Tagnesi then approved 8/o.*

Upon returning, each member certified that only public business matters lawfully exempted from open meeting requirements of the Virginia Freedom of Information Act were discussed during the closed meeting,

and that only those public business matters identified in the motion which convened the closed meeting were heard, discussed, or considered during the closed meeting.

A roll call vote was taken, the ayes and nays being recorded as shown below:

<u>MEMBER</u>	<u>VOTE</u>
President Buettner	Aye
Councilor Clark	Aye
Councilor Hill	Aye
Vice-Mayor McInturff	Aye
Mayor Minor	Aye
Councilor Tagnesi	Aye
Councilor Veach	Aye
Councilor Weber	Absent
Vice-President Willingham	Aye

Vice-President McInturff moved to authorize the City Manager to execute the order prepared by the City Attorney in the case styled the City of Winchester v. Gavis. *The motion was seconded by Vice-Mayor Veach then approved 8/o.*

Vice-President McInturff moved to continue this meeting for further discussion of the personnel matter discussed in closed session for the purpose of making a public announcement on Wednesday, January 22, 2014, at 4:00 p.m. at Rouss City Hall in Council Chambers at which time this meeting shall be formally concluded. *The motion was seconded by Vice-Mayor Veach then approved 8/o.*

MINUTES OF THE COMMON COUNCIL RETREAT January 22, 2014

A continuation of the January 20, 2014 retreat of the Winchester Common Council held on Wednesday, January 22, 2014, in the Council Chambers, Rouss City Hall, located at 15 North Cameron Street. President John Willingham called the meeting to order at 4:00 p.m.

PRESENT: Councilor John Hill and John Tagnesi; Vice-President Milt McInturff; Mayor Elizabeth Minor; Vice-Mayor Les Veach; President John Willingham (6)

ABSENT: Councilor Jeff Buettner, Evan Clark and Ben Weber (3)

City Manager Dale Iman announced his retirement effective July 1, 2014.

Mayor Minor stated she is saddened by Mr. Iman's decision but respects it. Mr. Iman fits the perfect city manager. He is strong, demanding and gets the job done.

Vice-President McInturff moved to accept the retirement of City Manager Dale Iman. The motion was seconded by Councilor Hill then approved 6/0.

ADJOURNMENT

Vice-President McInturff moved to adjourn the retreat at 4:11 p.m. *The motion was seconded by Councilor Hill then approved 6/0.*